

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, March 28, 2018

6:00 pm

Room 200, Northern Building
305 E. Walnut St., Green Bay

****NOTE MEETING TIME****

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 28, 2018.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
 - a. Aging & Disability Resource Center (December 14, 2017 & January 25, 2018).
 - b. Aging & Disability Resource Center Nominating & Human Resources (September 13, 2017).

Communications

2. Communication from Supervisor Schadewald re: I request the Human Services Committee and the Administration Committee to examine proposals to find ways to attract and keep the local resident in psychiatry to stay and work in Brown County. *Referred from March County Board.*

Wind Turbine Update

3. Receive new information – Standing Item.

Other

4. Formally Identify Members of the Mental Health Ad Hoc Committee. *Motion at February meeting: To direct staff to provide direction as to what powers a Committee Chair has to appoint members to an ad hoc Committee and to define who the members of the Mental Health Ad Hoc Committee should be.*

Human Services Department

5. Executive Director's Report.
6. Financial Report for Community Treatment Center and Community Services.

7. Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Hospital.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
8. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Aging & Disability Resource Center, Health Department – No items.

Syble Hopp – No items.

Veterans Services – No items.

Other

9. Audit of bills.
10. Such other Matters as Authorized by Law.
11. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, February 28, 2018 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Hoyer, Supervisor De Wane, Supervisor Schadewald, Supervisor Brusky, Supervisor Linssen
Also Present: Judge Zuidmulder, TAD Grant Coordinator Mark Vanden Hoogen, Health and Human Services Director Erik Pritzl, Finance Manager Eric Johnson, Veterans Service Officer Jerry Polus, Supervisor Becker, Supervisor Ballard, Supervisor Gruszynski, County Executive Troy Streckenbach, Director of Administration Chad Weininger, other interested parties and news media

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of January 24, 2018.

Motion made by Supervisor Brusky, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public: None.

Report from Human Services Chair, Erik Hoyer: No report.

1. Review Minutes of:

- a. Children with Disabilities Education Board (December 19, 2017).
- b. Criminal Justice Coordinating Board (January 11, 2018).
- c. Mental Health Treatment Committee (January 17, 2018).
- d. Veterans' Recognition Subcommittee (January 16, 2018).

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to suspend the rules and take 1 a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to receive and place on file Items 1 a -- d. Vote taken. MOTION CARRIED UNANIMOUSLY

Treatment Courts

2. Treatment Court Update from Judge Zuidmulder.

Judge Zuidmulder provided the Committee with a handout, a copy of which is attached, which provides an outline of treatment court participants as well as other statistical data. He informed the first treatment court was the drug court and it was created in 2009. At that time Judge Zuidmulder pledged to the County Board that he would report regularly to the Human Services Committee and Public Safety Committee to provide updates and answer questions. Following creation of the drug court, the veterans' treatment court, mental health court, and heroin court were implemented and the OWI court is currently in the works. Judge Zakowski has agreed to assume the responsibility for the OWI Court. Judge Zuidmulder noted about half of the judges in the County are committed to work on these treatment courts and he is happy that his colleagues have stepped up.

There are several factors in the success of the treatment courts. First, the evidence seems to be that the reasons these courts are successful is because of the immediate accountability. There is also data that strongly suggests that an authority figure that emphasizes the positive things the participants do while de-emphasizing the negative results in success.

Supervisor Schadewald asked if more personnel would allow the treatment courts to treat more people. Judge Zuidmulder responded that when a program is started, there is an immediately identifiable need group. Through his public service he has learned that at some point in time, if too much is done, it results in looking for people to take into the program, instead of taking in the people who really need to be in the program. At this time Judge Zuidmulder feels they are doing well and have the resources they need.

Supervisor Brusky asked if there are other categories of treatment courts that Brown County currently does not have. Judge Zuidmulder responded that there are domestic abuse courts and said that is something the County could take a look at in the future. The current treatment courts in Brown County are the most universally found in other communities.

Supervisor De Wane recalled when the first treatment court was started and he gave Judge Zuidmulder kudos for the program and how far it has come and how well it is doing.

No action taken.

Communications

3. **Communication from Supervisor Becker (et al.) re: To Human Services Committee: Explore a possible partnership with an interested Brown County School District, to allow them access to Brown County's mental health programs, services, and counselors. Referred from the February County Board.**

Supervisor Becker said this stems from the most-recent school shooting in which a number of people were killed. He has spoken with school personnel in both Green Bay and Pulaski regarding this and has learned that there are some resources, but there is a need to have a more complete package. He said Brown County is blessed with the resources we have and he feels with an abundance of resources comes a responsibility to act and that is what we need to do. He feels there a myriad of things the County could do such as providing crisis counseling, setting up a tip line that people can call if someone needs to speak with someone immediately, etc.

Hoyer said he would like to talk about the existing services and then see where it all fits in. Health and Human Services Director Erik Pritzl said currently the County has an outpatient clinic at the Community Treatment Center that serves adults for substance use and mental health needs and monitors people under commitment orders or agreements. The County also offers inpatient services to adults at the CTC. There is a satellite clinic in the Sophie Beaumont Building which is the Child and Adolescent Behavioral Health Unit, also known as CABHU, which is a team of clinicians that provide services to children that come into the agency through the Child Protection Unit or the Youth Justice Unit. CABHU is a gateway for Human Services to have contact with children and families and Pritzl noted that those resources can be challenging to come by in the community or there could be access issues. This is not a generally available service; they depend on community providers to provide services for children and adolescents. With regard to crisis services, the County contracts with Family Services for the Crisis Center which serves all populations. This is a 24/7 service that is accessed by phone, in person at the Crisis Center or they will mobile out to different locations, including schools. Family Services addresses not only the immediate crisis, they also do safety planning as well as provide resources and referrals. Pritzl said the County is required to provide crisis services and mental health services up to the limits of available funding.

Supervisor Schadewald asked if there is a plan in place regarding school shootings with mass casualties. He feels this topic should be explored and would like to hear a report at a future meeting of what Human Services has for resources and how to use them because we now live in a world where things like school

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shootings happen and it is important for elected representatives to know it has been thought of and are working toward taking the appropriate steps. Becker said that is what he is looking for and added that although he can appreciate the county relying heavily on community partners, there are times when that is not enough. He is interested in finding out what the needs in the schools are and also if there is something that can be done by the county to help students and staff get through traumatic circumstances. He reiterated that from the schools he has spoken with, there is a need for this and he feels we have a duty to explore what we can do and if there is something that can be done, we need to do it. Schadewald agreed and said the conversation needs to be started.

Supervisor Linssen asked for clarification as to who the CABHU program serves. Pritzl said that program handles internal referrals from Child Protection as well as the Youth Justice Unit. He acknowledged there is a shortage of mental health resources in the community and finding providers can be a challenge as well as appropriate reimbursement to support clinics. When people have a mental health need, they have to look to community providers that are covered through their payment sources to access a lot of services. If there are not any other options, people can become stuck. For example, finding a Medical Assistance provider can be a challenge. For the community provider programs, parents would be seeking these out and arranging services.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

-Heidi Ballard, 1883 Guns Street, Green Bay, WI

Ballard indicated she is a school counselor for the Ashwaubenon School District. Ashwaubenon has Innovative Counseling within the school that will see students and then bill services through the parents' insurance.

Linssen questioned if Ballard is familiar with services provided through the County for things like EM1s and through the youth justice system. Ballard said she is only familiar with services rendered through Family Services. Linssen asked for an explanation of the mental health services and case managements programs the schools typically have available to them. Ballard informed some schools have counselors within the building that are from another agency but she is not sure if all high schools have that. She said the in-school counseling at Ashwaubenon by Innovative Services is typically reserved for students who do not have the capacity to get to other outside counseling on their own. As a school counselor, if a student has a higher need than she can meet, the first choice would be for the parent to follow through with the appropriate outside counseling, but if they do not trust that the parent will follow through with this, the student can be referred to the in-school counselor contracted through the school.

Pritzl added that there is a Coordinated Services Teams (CST) that the County gets a small amount of dollars from the State for. The CST addresses case management needs for children who are involved in multiple systems such as the youth justice system, special education system and child welfare. Brown County has one person who serves this population.

Linssen asked if the school can require counseling as part of discipline to avoid being suspended or expelled. Ballard said she can only speak for the school she works at and said the Associated Principal is very involved when someone is referred to the on-site counselor or to crisis services, but she does not feel this is something that would ever be forced upon a student and she also noted that in certain situations the school liaison officer would get involved if someone needs transportation to the Crisis Center. Ballard said both the school and the Crisis Center will inform parents of issues and then it is up to the parent to get the appropriate services for the child. In the case of parents who are uncooperative, they would assign the child to the in-house counselor. The school does not have any mechanism to coerce a parent to engage in services for their child unless it would rise to the level of child abuse which would then be reported to CPS.

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Linssen asked if the services of CABHU are something that we could make available in the schools for things like severe behavioral issues. Pritzl said that is not something that could be mandated; the only programs they offer for case management are the CST program he talked about earlier and the Comprehensive Community Services program but these are voluntary services and there would need to be a parental agreement along with meeting the eligibility criteria. Linssen understood that these services could not be mandated, but asked if the services could be made available to parents and children who would be willing to engage. Pritzl said at this time there is not much capacity and questioned if an open ended case management program is something that is under the role of Human Services.

Linssen questioned if there would be any way for the schools to lower the bar so that services could be provided to students before issues rise to the level of an EM1 situation. He feels there are a lot of students who could use and benefit from services that do not necessarily rise to the level of having a juvenile adjudication or in an EM1 situation and he noted that school shootings and other things like that do not always rise to that level before the breaking point hits. Pritzl referenced a model in La Crosse that includes collaboration between community providers, the school district and the Human Services Department for case management. There are some models that are almost diversionary in nature. Linssen said that is what he is thinking about and Pritzl feels that is something that could possibly be replicated. He feels it would make sense, but he cannot ignore the fact that at this time it is difficult to keep up with what has to be done due to the supervision capacity, case manager capacity and the available funding.

Schadewald said he wants to do as much as possible to help and protect kids, and one of the things he feels we can do in this regard is prepare for the things we know do happen such as suicides and other things like car accidents and the potential for violence. These are specific examples of things that happen and he would like to know what Brown County does in these situations and if more could be done or if things could be done better.

-Rebecca Fairman, Connections for Mental Wellness

Fairman said Connection for Mental Wellness is a fairly new community collaboration that is based around providing mental health services in a collective impact forum by bringing in as many different parties as they can through governments, for profits, not for profits, school systems and other entities to address mental health collaboration. One of the big components of that is school based mental health systems. Currently they are in ten different schools within the community and six school systems.

-Bree Decker, Connections for Mental Wellness

Decker is the Community Engagement Manager at Connections for Mental Wellness. At this time there are five providers in the school based mental health collaborative working in six different school districts. This program is in its infant stage and Decker noted they spent a year gathering the mental health provider groups and the schools to talk about how to do this. It is a very complicated process. The pilot started with the 2017 school year and is geared towards meeting the needs of students who have significant needs for mental health and barriers to get the treatment they need. It is barrier driven and a closed referral system at this time but they are hoping the program could be a little more open in the future to serve more kids. They are working in tandem with the Department of Public Instruction and the model they put out for the school based mental health curriculum.

Fairman said there are times that a child's needs exceed what the school counselors are able to deal with and through the partnership with the schools, there are therapists going out to the schools to meet with students who are referred and have parental permission to be seen. This reduces the barriers for students who are in need of mental health services but their parents may not be in a position to facilitate it. Having the services available right at school reduces the barriers, but she noted that it is very expensive and often those who have the high barriers and high needs have very low insurance rates or very high deductibles.

Fairman continued that they are working with a number of agencies on this pilot including Prevea, Catholic Charities, Bellin, Aurora, Family Services and Foundations Health. Decker said these agencies are providing the therapy and the insurance that covers a referred child pays for the therapy. The school districts provide space in their buildings and referral services. Decker said for children to thrive, their mental health needs have to be met.

-Mary Kelley, Suamico, Wisconsin

Kelley informed that Citizen Action of Wisconsin is currently working on trying to get state legislators to appeal to the federal government for funding for school nurses to do depression and preventative service screenings in the schools. The state has to ask for the money to be used in this manner and it is her understanding that if enough people ask our state representatives to ask for this money, the money would be made available.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

With regard to the emergency preparedness talked about earlier, Pritzl said he would need to check with Emergency Management as to what the requirements are. For example, he noted they are required to have a facility plan for CTC which Emergency Management depends on, but the plan is facilitated and developed by Human Services. He said his staff could reach out to schools to learn about their plans and what supports they have identified and he feels it is good to reach out to partners to identify those things and learn what their expectations are. Linssen said he would also like Pritzl or his staff to inquire of the schools if there is interest in more intensive case management solutions if the County Board would make them available. Becker said he has already talked to schools and there is interest. Linssen asked how many kids are typically handled by each case manager and Pritzl responded that they typically handle between 30 – 40 cases.

Becker agreed with Schadewald in that we have to work on the preparedness but also feels we need to find out what the needs are and how to prepare for them and where the County fits in these discussions and what more we can be doing to meet the needs. Linssen added the County has the expertise on this and the people who are most capable of handling these situations and therefore he feels it is appropriate for the County to be involved in discussions, even though this is probably a school district funding issue more than anything.

Supervisor Gruszynski said he has heard concerns regarding the budget, but he feels the County would be doing a disservice if when we looked at the options that would be available, if funding was taken into account. He agreed with Schadewald in that we are in the information gathering stage and he feels there are some potential opportunities and he does not want to get bogged down because it is up to the Board to make decisions regarding funding and future capacity.

Supervisor Ballard feels there is an awareness piece to this in that the County may not be aware of what the school district needs are and the school districts may not be aware of all of the services the County offers. There is also a communication piece as to what the needs are and where the gaps are and there is also the grant writing person issue to look for grants that could be used for funding to be sure that the mental health needs of students are being met.

De Wane said he is happy that we are getting a conversation going on this, but we need more than conversation; we need action. He thinks Chief Smith of the Green Bay Police Department has offered to work with the schools to do some training.

A timeline was discussed to bring information back to this Committee and it was agreed to bring this back at the May meeting. Schadewald said Pritzl did not have to wait until the entire report is done to report back; he can bring information forward as he receives it. Linssen added that he would be curious to know

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if there would be interest in extending the ability for schools to have students engage in what would otherwise only be court-ordered case management similar to what would be made available to juveniles who go through the mental health or juvenile justice system through the County. If it is found that there would be interest, Linssen would also like to know what the cost of that may be. Pritzl said he will ask the question, but feels that is something the school district would do. Linssen did not disagree but said the schools may not have thought of this or know how intensely the County gets involved in this. He finds the County's case management to be significantly above what the school provides and feels this is something we should talk about.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to refer to staff to learn more about the La Crosse model and other information discussed and bring back at the May Human Services Committee meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to take Items 7 & 8 at this time. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in the proper format here, Items 7 & 8 were taken at this time.

Wind Turbine Update

4. Receive new information – Standing Item.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Barbara Vanden Boogart – Vice-President of Brown County Citizens for Responsible Wind Energy
Vanden Boogart provided the Committee with a folder of information which is on file and can be viewed in the County Board Office. This information includes a document entitled "Lab Test Confirms Inaudible Wind Turbine Sound Causes Adverse Impacts On People", an article from the North American Platform Against Windpower entitled "Sending But Not Hearing: The problem of Wind Turbine Noise (Interview with Acoustician Steven Cooper, AU) and Proceedings of Meetings on Acoustic, 174th Meeting of the Acoustical Society of America.

Vanden Boogart said the report entitled "Lab Test Confirms Inaudible Wind Turbine Sound Causes Adverse Impacts on People" is ground breaking and people across the world have been waiting for it.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

No action taken.

Other

5. Formally Identify Members of the Mental Health Ad Hoc Committee.

Hoyer said at the time the Mental Health Ad Hoc Committee was created several years ago, there was not a formal identification of its membership. For the sake of clarity and the record, Hoyer would like to identify the members of the committee. The current membership consists of two County Board Supervisors, District Attorney, Assistant Corporation Counsel, representative from the Jail, Sheriff, Director of Health and Human Services, Behavioral Health Manager and two members from the public. In addition, Judge Zuidmulder frequently attends the meetings, but his role is more advisory in nature. Hoyer said what he is looking for is the designation of the positions.

After discussing this, it was determined that this should be referred to staff to come up with the proper procedure for forming the committee.

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Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to direct staff to provide direction as to what powers a Committee Chair has to appoint members to an ad hoc Committee and to define who the members of the Mental Health Ad Hoc Committee should be. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Resolution Increasing the Size of the Brown County Children with Disabilities Education Board.

Syble Hopp School Administrator Kim Pahlow said there are currently five members on the Children with Disabilities Education Board and they would like to increase it to seven. The reason for this is mainly to alleviate problems with not having enough members to form a quorum and also to provide for a little more diversity on the Board. Assuming the Resolution is passed, Syble Hopp will then work with the County Executive to add the positions.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Veterans Services

7. 2017 to 2018 Carryover Funds.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Resolution regarding a Table of Organization Change in the Veterans Services Department Clerk/Typist I Position.

CVSO Jerry Polus informed the Clerk Typist in his office has indicated a preference to work fewer hours due to a family situation. Staff discussed the options and the only viable option they came up with is a job sharing plan. The Clerk Typist position is easy to train and they have a person in the office now who has worked in a work study position and as a volunteer who is willing to job share with the Clerk Typist. This would allow the long term Clerk Typist the flexibility she needs to attend to her family situation. This has been approved by HR and administration.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department

9. 2017 to 2018 Carryover Funds.

Pritzl informed this relates to software for health records and there is a carryover for this each year.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Budget Adjustment Request (17-106) – Any increase in expenses with an offsetting increase in revenue.

This budget adjustment is to recognize major Community Services adjustments to personnel costs, purchased services expenses, and offsetting revenue account for significant unanticipated variances during 2017 within the Health and Human Services Department. Personnel costs were higher than anticipated for overtime during increased caseloads and coverage for open positions, and for health insurance costs. Operating expenses were higher than budgeted in a number of areas, primarily in purchased services. Offsetting the increased expenses, revenues from significantly higher than anticipated prior year cost report settlements have been received from CCS and WIMCR programs. Due to the possibility of adjusted settlements based on further review and analysis, this budget adjustment conservatively recognizes only a portion of the settlement payments received to the WIMCR Deficit Reduction account and CCS Prior Year Revenue account. If the final settlements noted above do not cover additional expenses, Humans Services plans to apply available fund balance to offset any remaining loss/deficit for 2017.

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Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

11. Budget Adjustment Request (18-42) – Any increase in expenses with an offsetting increase in revenue.

The Office of Preparedness and Emergency Health Care, within the Wisconsin Department of Health Services Division of Public Health, allocated an additional \$50,000 towards Region 3's budget. Brown County Health Department is the administrator for Region 3. These funds are to be used for preparedness and equipment associated with the Region 3 Healthcare Coalition. This will include exercises, training and equipment to support preparedness in Region 3 which includes Brown County and many EMS and Fire agencies as well as four acute care hospitals, a Veterans Hospital and a Psychiatric hospital which will all benefit from the increased funding.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. Resolution regarding a Table of Organization Change in the Health and Human Services Department – Community Services Division.

Pritzl said this is the position for the OWI Court Case Manager that Judge Zuidmulder spoke about earlier in the meeting.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Substance Use Prevention Education Activities.

Tyler Luedke, Substance Abuse Prevention Specialist and Andrea Kressin, Community Engagement Manager of the Public Health Division addressed the Committee. Luedke said at the end of last year he did some AODA prevention efforts within local high schools. Part of his role is to provide education to incoming students and he used this opportunity to recruit Rise Together to join in these efforts. Luedke said he had done a comprehensive survey and the results of the survey are contained in the agenda packet. The survey showed there is a big knowledge base of AODA behaviors ranging from alcohol use, drug use, drinking and driving, binge drinking, underage drinking and drug overdose. He felt it was beneficial for him and Rise Together to go into the schools to provide education to the students.

Kressin provided a high level overview of some of the initiatives the Public Health Division is working on. She said every two years Public Health is tasked with doing a community health improvement plan. Alcohol and drug issues continue to be a priority for the community as shown in the assessment done last October. Health and Human Services is working with a number of community coalitions such as the Drug Alliance in order to align priorities both within the Alcohol and Drug Task Force and other grantees and other organizations that can provide support both financially and from an expertise standpoint.

Earlier this year Luedke and Public Health Educator Kris Kovacic applied for an Alliance for Wisconsin Youth grant which they were awarded to help support some of the substance abuse and opiate issues in the community. They will be prioritizing becoming application ready for the Drug Free Communities grant which is a significant amount of money. The handout she provided, a copy of which is attached, highlights the objections and strategies that are being proposed to merge efforts with the Alcohol and Drug Task Force. The three focus areas which are awareness, access and policy and the long and short term goals in each category are outlined in the handout.

Schadewald asked Luedke how long it took to write the grant referred to above. Luedke said it took about a month. Kressin added that Public Health is tasked with doing a lot with a little and any staffing support or financial support that could be given would definitely help them prioritize within their division and what they are currently working on.

Pritzl added when it comes to writing grants, there are several individuals working on this. Schadewald said he wants the County Board to understand that it takes a lot of time to write grants and there may be other grants out there that could be available that we do not apply for. Kressin said the Drug Free Communities Grant she spoke about earlier includes a very substantial application process and will require a large amount of staff time. They are in the process of prioritizing that internally. She said the grant proceeds would be over \$100,000 per year for five years with the possibility of an additional extension.

Schadewald asked what could be done to help Luedke in his position. Luedke said promoting throughout the district would align with the key strategies. Things like making the public aware that they provide lock boxes and education regarding lock boxes as well as drug take back events would be helpful. Schadewald offered to contact officials in his district to make connections to help with public awareness. He also talked about the benefit of social media positions to help get the word out about different things. Pritzl suggested that the Administration Committee look at the policies regarding social media use within the County and how things are done in different departments. Schadewald asked that this be placed on the next Administration Committee agenda.

Pritzl thanked the Committee for listening to these individuals and said they are tremendous assets to the Department and he is glad the Committee was able to interact with them and see the talent within the Department. This is one of the successes in terms of merging departments because they get the best of both worlds and some amazing talent.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Executive Director's Report.

Pritzl informed they are still in the process of recruiting for a Community Services Administrator. This process has been ongoing for the last five months and they are still making their best efforts and managing the best they can. He said there is fit and then there is trying to come to terms with the candidates that are agreeable to both sides and they have not been able to get there yet.

Pritzl also talked about the Poverty Outcomes Improvement Network Team (POINT) as outlined in his report in the agenda packet. Brown County has not been real active with this, but they have done a lot of work in the Fox Valley and Oshkosh and Green Bay and Brown County is going to come on board which is good to see because POINT has done a lot of good work regarding making a dent in poverty.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Financial Report for Community Treatment Center and Community Services.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Statistical Reports.

- a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Hospital.
 - iii. CTC Double Shifts.
- b. Child Protection – Child Abuse/Neglect Report.
- c. Monthly Contract Update.

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to suspend the rules and take Items 16a-c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file Items 16a-c. Vote taken. MOTION CARRIED UNANIMOUSLY

17. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**Aging & Disability Resource Center – No items
Health Department – No items**

Other

18. Audit of bills.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Such other Matters as Authorized by Law.

It was indicated that the meeting time for Human Services Committee will be 6:00 pm moving forward.

20. Adjourn.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to adjourn at 7:58 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING
December 14, 2017

PRESENT: Larry Epstein, Patricia Finder-Stone, Randy Johnson, Bev Bartlett, Melanie Maczka, Deborah Lundberg, Beth Relich, Mary Johnson

EXCUSED: Linda Mamrosh, Mary Derginer, Arlie Doxtater, Amy Payne

ABSENT: Corrie Campbell

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Kristin Willems, Denise Misovec, Tina Whetung, Tom Smith, Olivia Fero, Pa Houa Xiong, Nyna Frelich, Sarah Scott, Robin Kuklinski, Devin Yoder, Lisa Conard

The meeting was called to order by Chairperson, Epstein at 8:35 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

All introduced themselves including new ADRC staff members.

ADOPTIONS OF AGENDA:

Mr. Epstein communicated the need to move item 9 on the agenda to number 6.

Ms. Finder-Stone/Ms. Lundberg moved to adopt the amended agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF October 26, 2017:

Ms. Bartlett/Ms. Johnson moved to approve the corrected minutes for the October 26, 2017 Meeting. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

85.21 2018 PLAN APPROVAL- CHRISTEL GIESEN:

Ms. Giesen explained that the ADRC has administered the 85.21 Specialized Transportation Grant Program for Brown County since 1993 requiring annual review and approval of the plan by the Board. Ms. Giesen explained this will be the last year for this approval as it has been determined that a County entity must administer the plan and a non-profit organization (such as the ADRC) may not. Therefore, after exploring all of the options, the natural positive county department, Brown County Planning, was approached and they responded positively to the request. Brown County Planning administers similar services and will take on this responsibility on January 2018. Mr. Yoder from Brown County planning explained that prior relationships were already established between Brown County planning and the ADRC and feels the transition is going smoothly. Mr. Yoder explained that with the exception of this change, the intent is not to make any major changes to the program itself as it is working well. Ms. Giesen stated that she, and several many members of the ADRC Board, are active members of the Transportation Coordination Committee and will remain involved as advocates for ADRC customer populations.

The 85.21 Specialized Transportation Assistance Program provides state financial aid to all 72 Wisconsin counties to serve older adults and people with disabilities. The 85.21 Specialized Transportation Assistance Program operates on an annual, calendar-year basis. Brown County has an estimated 31,232 residents who are 65 years of age or older and 17,802 residents who are under 65 years of age and have a disability. Brown County's allocation for 2018 is \$ \$548,036 and when combined with the mandatory 20% local match there is a total of \$657,644.25.

Ms. Giesen reviewed the 85.21 application, project summaries, budgets, and the overall plan summary. The plan proposes and requests approval for funding for a 4 projects: Brown County Health and Human Services Department, Curative Connection's Transportation Program, Mobility Management Program and the Salvation Army. Ms. Giesen

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explained that the application includes adding \$2,957 to the trust fund, which is used "to maintain equipment purchased through 5310 funds, assist with major repair costs for vehicles when those expenses exceed \$5,000.00, as match or to assist with the purchase of the unexpected replacement of vehicles and support the Mobility Management Program in Brown County." The current balance of Brown County's 85.21 Trust Fund is \$58,603.00.

Ms. Giesen shared that there were 2 public hearings that were well attended and generally positive about the specialized transportation programs, but did identify gaps including the lack of evening, weekend and holiday specialized transportation services, and the importance of transportation for the purpose of socialization, support groups and prevention classes. The feedback provided has resulted in working with Curative to increase access to transportation for support groups and prevention programs.

Ms. Finder-Stone/Ms. Relich moved to approve the 2018 85.21 Plan. **MOTION CARRIED.**

Ms. Christianson asked to move agenda item 8a. to item 7.

Ms. Finder-Stone/Ms. Lundberg moved to amend the agenda as requested. **MOTION CARRIED.**

DIRECTORS REPORT:

A. DCS ASSISTANT POSITION TO THE ORG CHART:

Ms. Christianson explained there was a temp Dementia Care Specialist Assistant position in place until December 2017. She then shared that with the approval of the Dementia Care Specialist Position within the state budget, the work in this area is overwhelming and there is funding available to permanently add a Dementia Care Specialist Assistant position.

Ms. Bartlett/Ms. Lundberg moved to approve the DCS Assistant position. **MOTION CARRIED.**

ANNOUNCEMENTS- THANK YOU BETH RELICH:

Ms. Christianson shared some of the important decisions made by the Board during the 6 years that Beth Relich was a member of ADRC Board of Director's member representing the population of children with disabilities transitioning from high school into the adulthood. Ms. Christianson thanked Ms. Relich for her time and advocacy. Ms. Christianson vowed the ADRC would continue to passionately serve and focus on this population of young adults at the ADRC. Ms. Relich thanked the ADRC as well.

FINANCE REPORT:

REVIEW AND APPROVAL OF FINANCE REPORT – November 2017:

Ms. Christianson referred to the 2017 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of November.

Ms. Christianson will add this action item to the January 25, 2018 meeting agenda.

REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

The ADRC received a \$200.00 restricted donation from the Brown County Sheriff's Benevolent Association for the Cookie Decorating Extravaganza. The ADRC received a \$500.00 restricted donation from Jeff Brault in memory of Rudy and Rosemary Brault. The ADRC received a \$500.00 restricted donation from Randy Trembl in memory of Robert Trembl.

Ms. Christianson will add this action item to the January 25, 2018 meeting agenda.

REPORT OF THE EXECUTIVE & FINANCE AND THE HR & NOMINATIONS MEETING:

A. Slate of Officers and Board Positions:

Mr. Epstein shared that Beth Relich is the only exiting board member this year. Tom Smith was approved by the committee to take her place representing persons with developmental disabilities.

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Mr. Smith introduced himself to the board and shared his background.

Mr. Epstein explained that recruitment for the vacancy to represent persons with physical disabilities is still in process. Ms. Christianson explained that she has a meeting set with a possible candidate.

Ms. Derginer was nominated and approved to take the Treasurer position on the Executive Committee.

DIRECTORS REPORT: (cont.)

B. GWAAR-ANNUAL PLAN AMENDMENT AND BUDGET:

Ms. Christianson explained that GWAAR has a policy to submit an approved for which is created from information that was approved by the board through the budget in July 2017. Ms. Christianson referred to the summary page and explained difference in revenue sources. This information is just from GWAAR – Older American's Act or Aging program dollars only.

Ms. Christianson will add this action item to the January 25, 2018 meeting agenda.

C. 3 YEAR AGING PLANNING PROCESS AND DENMARK UPDATE:

Ms. Christianson explained the 3 year aging plan is due in November 2018. Ms. Christianson explained that she along with Dr. Higgins, volunteers; Mr. Meyer, and Mr. Sinkula has been meeting to create the questions that will be asked in the focus groups to gather information that will be used in creating the next aging plan. Ms. Christianson may ask for information on personal and professional circles that board members may be a part of to conduct these focus groups. Groups will be about 8 to 10 people. Ms. Christianson reminded the board that she will be asking for assistance in conducting some of these groups and also assisting with one on one interviews. Ms. Christianson will ask board members to interview people that board members know, but that do not know the ADRC. The goal is to reach individuals that do not currently use ADRC services.

Mr. Epstein shared an update on the discussions with the Denmark Community. He is seeing some change in opinions about what is needed and Denmark's focus is shifting and they are seeing more value in the services than in prior meetings. Ms. Christianson discussed a meeting held at the ADRC in Green Bay with the Denmark group. Ms. Bartlett explained that the meeting went over the time scheduled with discussion and a tour of the ADRC. Ms. Bartlett felt that many from Denmark were surprised and were not aware of the wide range of services that the ADRC offered. Ms. Bartlett felt that this spurred ideas around services for Denmark from the community leaders that were in attendance until the end of the meeting. Mr. Johnson shared he was surprised to hear the high cost of providing the congregate meal in Denmark due to low attendance numbers. He believes that increased urgency to finish discussion and come to solutions on how to move forward is appropriate considering the high cost associated with current situation. Ms. Christianson shared there are 15 home-delivered meals each day with just 2 congregate meals being served in Denmark. Ms. Christianson was asked by community leaders to attend the next village board meeting to present the ADRC investment in Denmark over the last 30 years. Additional conversation ensued. Ms. Christianson shared that after she attends the village board meeting she will meet again with the Denmark task force group to come up with alternatives to offer Denmark.

D. BADGER TERRACE MEAL PROGRAM:

Ms. Christianson shared that the ADRC was recently notified the Badger Terrace meal site (a subsidized housing unit serving approximately 17 to 20 people lunch each day) was requesting to cancel their location as a congregate meal site. Ms. Christianson explained that their housing manager retired and a long standing volunteer with the meal program has left. Ms. Christianson had a meeting with the new Housing Manager and found that they are finding it difficult to find resident volunteers to serve the meals and they do not want to continue. Ms. Christianson shared there would be significant challenges delivering home-bound meals to these residents due to differences in qualifying criteria from congregate dining to home-delivered meals at the site. Ms. Christianson is still in negotiations and has not officially received a final notice from Badger Terrace. A 60 day notice is required from the location at which point, alternatives for congregate meal participants will need

to be presented etc. Additional conversation ensued. Ms. Christianson will continue with discussion and will bring updates to the Board.

LEGISLATIVE UPDATES:

Ms. Christianson shared there are many dementia and caregiver related bills are being considered.

Ms. Christianson stated the proposed Federal tax bill will be of concern with proposed reductions in Medicaid.

Ms. Finder-Stone asked fellow board members to contact legislators often to express opinions.

ANNOUNCEMENTS:

Ms. Christianson announced that the ADRC Senior Center Coordinator in Pulaski, Kitty Kaari, will be retiring on December 31, 2017. Discussions with this rural community will need to take place to see what opportunities there will be in Pulaski. Ms. Christianson will keep the board updated.

NEXT MEETING – January 25, 2018 at the ADRC

ADJOURN:

Melanie Maczka / Randy Johnson moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:20 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Specialist

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PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

January 25, 2018

PRESENT: Patricia Finder-Stone, Randy Johnson, Bev Bartlett, Melanie Maczka, Deborah Lundberg, Mary Johnson, Linda Mamrosh, Mary Derginer, Arlie Duxtater, Amy Payne, Corrie Campbell

EXCUSED: Larry Epstein

ABSENT:

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Kristin Willems, Tom Smith

The meeting was called to order by Vice Chairperson, Finder-Stone at 8:31 a.m. .

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

ADOPTIONS OF AGENDA:

Supervisor Campbell/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF December 14, 2017:

Ms. Johnson/Supervisor Campbell moved to approve the minutes for the December 14, 2017 Meeting. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

None

FINANCE REPORT:

REVIEW AND APPROVAL OF PRELIMINARY END OF YEAR 2017 FINANCE REPORT:

Ms. Bowers referred to the 2017 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for 2017.

Ms. Maczka/Ms. Derginer moved to approve the preliminary 2017 preliminary year end finance report. **MOTION CARRIED.**

REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers reviewed restricted donation for the month of December 2017.

Ms. Derginer/Ms. Lundberg moved to approve the restricted donations for December 2017. **MOTION CARRIED.**

DIRECTORS REPORT:

A. NEXUS ENERGY CONTRACT:

Ms. Christianson explained that she had added this action item to the agenda in advance of a meeting she had scheduled to discuss entering into an energy performance contract with Nexus. After meeting and receiving additional information, Ms. Christianson found that this contract would require a very large upfront investment by the ADRC. Since the ADRC does not own the building, the upfront investment is large, and the estimated cost savings over 20 years is uncertain, Ms. Christianson decided to recommend that the ADRC NOT enter into this contract. Additional discussion ensued. Ms. Christianson also explained that funds are set aside to install a new boiler and this will be done sometime in 2018. In addition, Brown County Corp Counsel is updating the ADRC building lease agreement and we await a 20 year lease agreement in the next several weeks.

Ms. Johnson/Mr. Smith moved to reject the Nexus Energy Contract. **MOTION CARRIED.**

B. DENMARK ALTERNATIVES & UPDATES:

Mr. Johnson shared that the group working with the Denmark community has been working since July of 2017 to come up with options to best support Denmark that will also make sense for the ADRC. 3 alternatives will be brought to Denmark on Tuesday

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January 30th, 2018. All 3 alternatives offer choices for the Denmark community to continue their commitment to social programs and the ADRC continuing to provide the home delivered meal option. The 3 options are to stay at current location, rent a different place, or to continue with Home Delivered Meal program alone administrated through the Green Bay location but delivered to Denmark.

Ms. Bartlett shared that the time that the ADRC has spent with the Denmark community increased their understanding of the ADRC's role in the community and also they have gained additional insight into the funding for the ADRC. Ms. Bartlett is very happy with the 3 alternative that will be offered.

Ms. Christianson mentioned that Goodwill industries and NeighborCare is very interested in engaging volunteers in the community in order to help drive what Denmark wants and values.

Ms. Christianson explained that home-bound meals will remain a focus for the ADRC in Denmark.

C. PULASKI AND BADGER TERRACE UPDATES:

Ms. Christianson explained that with the retirement of Kitty Kaari Senior Center Coordinator in Pulaski, the ADRC is now exploring the relationship between the ADRC and the Pulaski Community similar to the discussions in Denmark. The ADRC senior center in Pulaski is leased from the Pulaski Housing Authority and the Commission on Aging. Currently there are only about 6 or 7 participating in the congregate meal in Pulaski. It is currently staffed with a 35 hour/week position. Pulaski has a PACE program through the park and rec department that fills a gap with social programming. There is a possibility of partnering with groups in the community to find opportunities that work for the community and the ADRC. Currently all services/meals/activities are continuing as usual through this process.

Ms. Christianson shared that the ADRC was recently notified the Badger Terrace meal site (a subsidized housing unit serving approximately 17 to 20 people lunch each day) was requesting to close their location as a congregate meal site. Ms. Christianson explained that their housing manager retired and a long standing volunteer with the meal program has left. Ms. Christianson had a meeting with the new Housing Manager and found that they are finding it difficult to find resident volunteers to serve the meals and they do not want to continue. Ms. Christianson shared there would be significant challenges delivering home-bound meals to these residents due to differences in qualifying criteria from congregate dining to home-delivered meals at the site. Ms. Christianson is still in negotiations and has not officially received a final notice from Badger Terrace. A 60 day notice is required from the location at which point, alternatives for congregate meal participants will need to be presented etc. Currently there is a month to month lease in place while discussion is happening. Ms. Christianson will continue with discussion and will bring updates to the Board.

D. NEW BOARD MEMBERS: TOM SMITH AND SAM WARPINSKI:

Vice-President Finder-Stone stated that both Tom Smith's and Sam Warpinski's ADRC Board of Director's applications were included in the board packet given in advance of the meeting and given that the HR & Nominations Committee had approved their nominations she would entertain a vote from the Board.

Supervisor Campbell/Ms. Bartlett moved to approve new board members, Tom Smith and Sam Warpinski. **MOTION CARRIED.**

E. GIVE BIG GREEN BAY-WE NEED YOUR HELP:

Ms. Christianson announced that the ADRC was selected as one of the non-profit agencies to participate in "Give Big Green Bay". This is a one day event taking place from 12:00 PM on February 27th, 2018 to 12:00 PM on February 28th, 2018 in partnership with the Green Bay Packers whereas the public can go online and make a donation to one of the sponsored non-profit agencies. The Packer organization will be matching donations received for each agency. Ms. Christianson asked board members to please help to promote this opportunity with the public.

F. GWAAR-ANNUAL PLAN AMENDMENT AND BUDGET-CARRY OVER ITEM:

Ms. Christianson explained that GWAAR has a policy to submit an approved annual budget and plan. The information was presented at the December 2017 meeting; however there was not a quorum for approval. Ms. Christianson referred to the summary page and explained difference in revenue sources. This is the budget reformatted for GWAAR.

Ms. Derginer/Ms. Bartlett moved to approve the GWAAR Annual Plan Amendment and Budget. **MOTION APPROVED.**

STAFF REPORT: JOHN HOLZER MAINTENANCE COORDINATOR:

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Mr. Holzer shared details of his maintenance crew including Anita who works later in the day and at night for events that happen after hours. Mr. Holzer also employees people from the Senior Service and WISE training programs. Mr. Holzer shared the focus and accomplishments for 2017 to include increasing accessibility to the agency with the installation of telescoping doors at the front entrance and the replacement of the side door as well. Also, after many years of negotiation the ADRC was able to update and add additional 32 parking spots for ADRC customers. Updates to the maintenance area in the boiler room as also made including updated lighting. Additionally, changes were made in the loan closet to include additional shelving and organization in order to make items easier for staff to access. The exercise room was not being utilized and was changed to a space for meetings and games and the fitness equipment was sold.

Mr. Holzer explained the maintenance worker incentive fund that is used to recognize good work ethic. This helps workers with transportation etc.

Mr. Holzer explained that updates to heating and cooling system are a goal for 2018. Funding has been set aside previously in anticipation of this project.

Mr. Holzer referred to the handout and reviewed donation revenue from the Loan Closet in 2017. In 2017 the loan closet donation total increased from 2016 over 30% to just over \$25,000.00. Mr. Holzer explained other highlights about the loan closet including the types of items borrowed the number of customers where the donations were waived etc.

LEGISLATIVE UPDATES:

Ms. Christianson shared that so far the government shut down has not had an effect on the ADRC, however, should there be an extended government shut down, the ADRC would need to turn to state regulators to get direction to minimize the impact to the meal programs as the ADRC is heavily funded by the federal government. Ms. Christianson asked the board to advocate with their legislators as the shutdown does affect our customers, for example, for customers that are desperate to get on disability services when the social security office is closed. Each day can be a tremendous hardship for these customers.

Ms. Christianson also called attention to Governor Walker's intent to introduce legislation around evaluating and changing "welfare" programs in the State. Ms. Christianson shared that the ADRC is on alert and will watch to see how our customers are affected and will update the Board with any new updates that may impact customers.

Ms. Christianson explained that she will update the board with the date of the next Advocacy Day in Madison so that Board members can participate.

ANNOUNCEMENTS:

Ms. Finder-Stone explained elections are beginning to take place and early voting is starting in February. Supervisor Campbell announced she is running for re-election.

NEXT MEETING— ADRC-300 S. Adams St. February 22, 2018 at 8:30 AM.

ADJOURN:

Ms. Lundberg/Ms. Maczka moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Specialist

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PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY NOMINATING & HUMAN RESOURCES MEETING

September 13, 2017

PRESENT: Larry Epstein, Pat Finder-Stone, Beth Relich, Bev Bartlett, Mary Johnson, Mary Derginer, Debi Lundberg

EXCUSED:

ALSO PRESENT: Devon Christianson, Debra Bowers, Laurie Ropson, & Kristin Willems.

The meeting was called to order by Mr. Epstein at 3:05 P.M.

ADOPTION OF AGENDA:

Ms. Finder-Stone/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF THE NOMINATIONS AND HUMAN RESOURCES COMMITTEE
April 14, 2016:**

Ms. Johnson/Ms. Bartlett moved to approve the minutes of the Nominations & Human Resources Meeting April 14, 2016.

REVIEW AND APPROVAL OF POSITIONS AND TABLE OF ORGANIZATION CHANGES

Ms. Christianson informed the committee of the resignation of Sandy Groeschel in the Nutrition/Volunteer Coordinator position. Ms. Christianson explained that when an employee leaves the agency, the position and duties are reviewed for efficiency and updates are made if appropriate. Ms. Christianson explained the newly opened Grounded Café requires additional time and oversight from this position. In addition, changes in staff and volunteers in the Home-Delivered meal program including De Pere and Denmark locations have required the need for the Nutrition Coordinator and Nutrition Assistant to assist with packing and delivering meals. It was also determined that much of the time spent supporting the ADRC volunteers is administrative in nature. For example, annually updating and tracking HIPAA, Conflict of Interest and Confidentiality requirements for over 450 volunteers. Ms. Christianson also reported that each department is responsible for training their volunteers but each requires support in initial interviews to determine areas of interest for volunteers and then onboarding/orienting new volunteers to the agency. Ms. Christianson is therefore recommending the addition of an Office Assistant to take over administrative duties of the volunteer program. This person will also develop a plan to recruit volunteers using social media and other tools. In addition, Ms. Christianson is recommending approval for an additional part-time home-delivered meal driver position. This would be more efficient than pulling more expensive resources.

Ms. Bowers referred to a handout indicating the annual budget impact summary for both positions for the remainder of 2017 and all of 2018. Ms. Bowers explained that due to the increased revenue from MCO's for meals provided to customers through Long Term Care program allows the availability for these positions from a budget perspective.

Additional discussion ensued. Ms. Christianson demonstrated the organizational structure for the Nutrition and administrative departments.

a) Office Assistant: Volunteer Support

Ms. Relich/Ms. Derginer moved to approve the additional Office Assistance position. **MOTION CARRIED.**

All present decided to make a separate motion for approval of the HDM Driver position as per discussed above.

b) HDM Driver:

Ms. Johnson/Ms. Lundberg moved to approve the additional HDM Driver position. **MOTION CARRIED.**

ADJOURN: Ms. Lundberg/Ms. Derginer moved to adjourn. The meeting adjourned at 4:08 p.m.
MOTION CARRIED.

Respectfully submitted,

Kristin Willems, Administrative Specialist



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 3-21-18

Agenda No.: Late Communications

Administration Cmt
Human Services
Committee

Motion from the Floor

I ~~make the following motion:~~ I request the Human Services

Committee and the Administration Cmt

to examine proposals to find ways to

attract and keep the local resident in ~~psychiatry~~ ^{psychiatry}
to stay and work in Brown County.

Signed: Richard Schaefer
District No.: 24

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: March 8, 2018

Re: Executive Director's Report

Sophie Beaumont Building Update:

Activity on this project has increased substantially since the last Human Services Board meeting, and a milestone schedule was shared with me with the following key dates:

- 2/16/18: Staff locations identified
- 3/16/18: Identified staff moved to Northern Building (this will be the Finance group)
- 8/31/18: First Floor of Sophie Beaumont is reconfigured
- 9/14/18: Mezzanine Floor staff moved to First Floor
- 9/28/18: Identified Public Health staff moved to Mezzanine Floor
- 11/16/18: Build out of Lab and Environmental Health area completed at Highway
- 11/30/18: Identified Public Health staff moved to Highway

In the early stage of this project, department staff members have devoted substantial time to planning. This has included activities such as:

- Department unit supervisors charted out spaces for each affected staff member to move into.
- Site visits and tours at Sophie Beaumont and Highway facilities.
- Indexing task and workflow changes required when the Finance team moves to the Northern Building.
- Kick-off meetings with Boldt regarding architectural and engineering consulting.

Community Services:

Youth Justice

Recently there has been action at the State legislative level regarding juvenile corrections, including a proposal to convert Lincoln Hills to an adult correctional facility, and the possibility of counties playing more of a role in providing services to youth through operating Secure Residential Care Centers for Children and Youth (SRCCCY.) These can be regional through joint operations, operated by a single county, or a county could contract for this service. There wouldn't be changes to Secure Detention under the legislation. Action to approve the plan was taken by the Assembly, and the Senate Bill is in committee. This will be monitored to understand changes in services, and opportunities for counties.

Economic Support

The Wisconsin County Human Services Association is moving forward with preparing a request for proposals to have an actuarial assessment of income maintenance funding for the State of Wisconsin. This has been an effort to understand costs across consortiums, and to develop a funding model that is based on costs to meet contract requirements, and local operating variations.

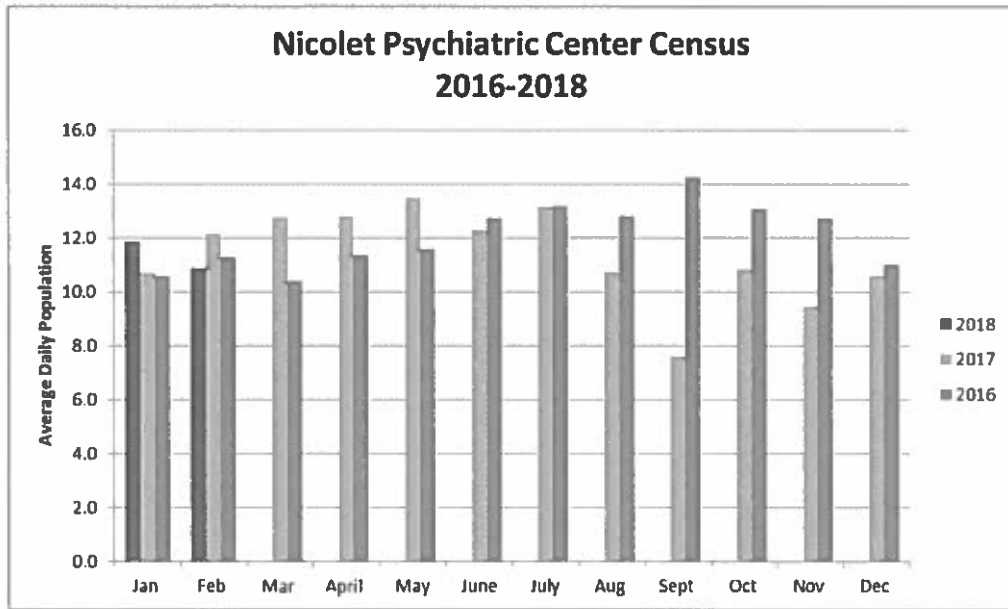
The Bay Lake Consortium is planning a consortium wide professional development event on April 25th to focus on customer service for call center skills and case management services. For reference, the five counties of the consortium are Brown, Door, Marinette, Oconto and Shawano. Bringing consortium staff together to participate in an event has been a goal for the past year.

Economic Support has been more successful with outreach efforts at the Jail and the Community Treatment Center for applications for assistance. In the first two months of 2018, there were 40 applications completed through Jail outreach. This compares to 30 applications for all of 2017. Completed applications at the CTC have increased as well, with 17 approved applications, and only 1 denial in 2018.

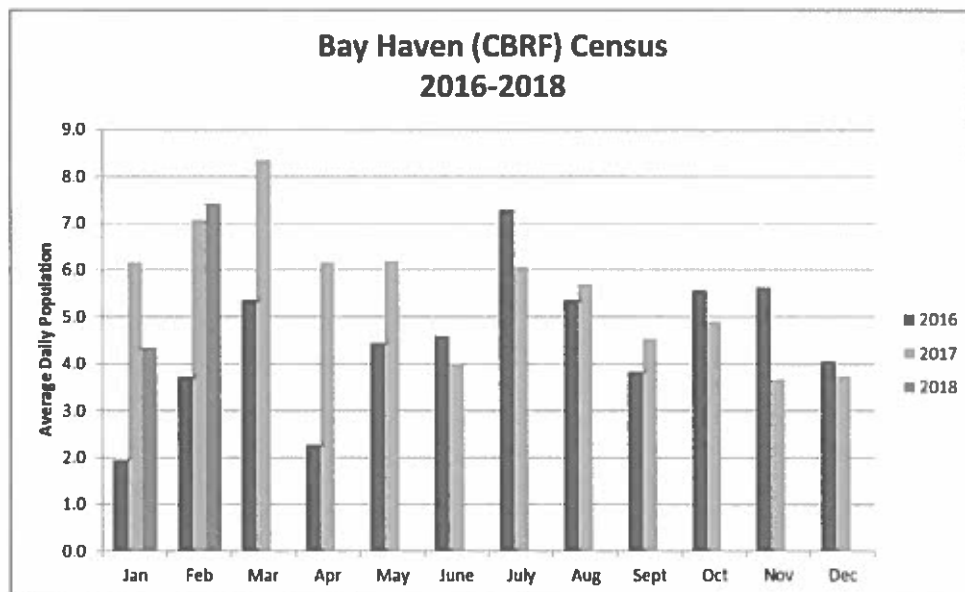
Community Treatment Center:

The request for proposals for a consultant to assess operations at the Community Treatment Center for efficiencies and optimal service delivery options for the facility was released, and responses are being evaluated.

February showed a somewhat lower census for the Nicolet Psychiatric Center unit than prior years with an average daily census of 10.9 for the month. The chart below provides a visual comparison of the past three years.



Bay Haven (CBRF) showed a consistent average compared to 2017, with an average of 7.9 consumers per day. The chart below provides a visual comparison of the past three years.



BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: March 8, 2018

Subject: YTD 2/24/18 Personnel Costs for Community Treatment Center and Community Services

Community Treatment Center

Personnel costs YTD for the Community Treatment Center as of 2/24/18 show payroll and benefit expenses at 17% of the annual budget overall compared to a benchmark of 15% after 4 of 26 payrolls for the year. This equals an unfavorable dollar variance of \$107,743 for these pay periods including all of January and most of February.

This variance includes overtime pay which is included in the Premium category of payroll costs for each division, with both the Hospital and Nursing Home showing YTD premium pay expense at 27% of the annual budget. Bay Haven CBRF payroll and fringe benefit costs are higher than budget YTD at 20% and 28%, respectively, due in part to higher census. Fringe Benefits are also somewhat higher than budget at 18% for all other operating areas.

Average daily census compared to budget for February YTD is shown below:

	<u>Actual</u>	<u>Budget</u>
Bayshore Village	60.4	61.4
Nicolet Psychiatric Center	11.4	11.5
Bay Haven CBRF	5.7	5.0

Community Services

Personnel costs for Community Services as of 2/24/18 show YTD payroll and benefit expense at 15% of the annual budget which matches the anticipated benchmark following 4 of 26 payrolls in 2018. This has created a small favorable dollar variance of \$8,485 so far for the year.

Respectfully Submitted,

Eric Johnson
Finance Manager

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Community Treatment Center Person

Only Show Roll

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YT Transaction
Fund 630 - Community Treatment Center						(4 pay periods - 15% c	
EXPENSE							
Department 056 - CTC							
Division 050 - CBRF							
5100	Regular earnings	181,667.00	1,066.00	182,733.00	16,795.77	.00	30,236.8
5102	Paid leave earnings	.00	.00	.00	2,639.22	.00	6,008.4
5103	Premium	.00	.00	.00	4,314.85	.00	5,809.6
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(614.9)
5110	Fringe benefits	58,518.00	363.00	58,881.00	8,668.33	.00	16,224.6
5198	Fringe benefits - Budget only	210.00	(210.00)	.00	.00	.00	.0
Division 050 - CBRF Totals		\$240,395.00	\$1,219.00	\$241,614.00	\$32,418.17	\$0.00	\$57,664.6
Division 051 - Hospital							
5100	Regular earnings	1,696,590.00	53,360.00	1,749,950.00	119,384.47	.00	224,760.8
5102	Paid leave earnings	.00	.00	.00	8,935.38	.00	23,229.3
5103	Premium	71,243.00	.00	71,243.00	6,707.43	.00	19,211.0
5108	Regular earnings - turnover savings	.00	(42,294.00)	(42,294.00)	.00	.00	.0
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.0
5110	Fringe benefits	579,730.00	4,379.00	584,109.00	51,059.29	.00	102,437.9
5196	Fringe benefits - turnover savings	.00	(5,921.00)	(5,921.00)	.00	.00	.0
5198	Fringe benefits - Budget only	(3,130.00)	3,130.00	.00	.00	.00	.0
Division 051 - Hospital Totals		\$2,344,433.00	\$12,654.00	\$2,357,087.00	\$186,086.57	\$0.00	\$369,639.2
Division 052 - Nursing Home							
5100	Regular earnings	2,249,089.00	82,079.00	2,331,168.00	175,236.70	.00	346,075.9
5102	Paid leave earnings	.00	.00	.00	17,831.46	.00	37,061.0
5103	Premium	156,528.00	.00	156,528.00	13,273.37	.00	41,659.9
5108	Regular earnings - turnover savings	.00	(68,488.00)	(68,488.00)	.00	.00	.0
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(812.6)
5110	Fringe benefits	986,399.00	9,746.00	996,145.00	91,740.71	.00	183,840.9
5196	Fringe benefits - turnover savings	.00	(9,588.00)	(9,588.00)	.00	.00	.0
5198	Fringe benefits - Budget only	(1,793.00)	1,793.00	.00	.00	.00	.0
Division 052 - Nursing Home Totals		\$3,390,223.00	\$15,542.00	\$3,405,765.00	\$298,082.24	\$0.00	\$607,825.2

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Community Treatment Center Person

Only Show Roll

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transaction
Fund 630 - Community Treatment Center		(4 pay periods - 15% c					
Division 053 - Support Services							
5100	Regular earnings	892,805.00	24,191.00	916,996.00	59,157.78	.00	116,923.8
5102	Paid leave earnings	.00	.00	.00	5,095.47	.00	15,037.1
5103	Premium	30,200.00	.00	30,200.00	1,722.47	.00	4,615.3
5108	Regular earnings - turnover savings	.00	(15,179.00)	(15,179.00)	.00	.00	.0
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(1,741.92
5110	Fringe benefits	362,233.00	2,100.00	364,333.00	32,618.66	.00	66,735.3
5198	Fringe benefits - Budget only	806.00	(806.00)	.00	.00	.00	.0
Division 053 - Support Services Totals		\$1,286,044.00	\$10,306.00	\$1,296,350.00	\$98,594.38	\$0.00	\$201,569.7
Division 100 - Administrative							
5100	Regular earnings	1,432,884.00	9,452.00	1,442,336.00	92,207.41	.00	180,937.7
5102	Paid leave earnings	.00	.00	.00	7,162.49	.00	17,670.3
5103	Premium	.00	.00	.00	767.25	.00	1,764.4
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.0
5110	Fringe benefits	523,617.00	5,263.00	528,880.00	48,502.38	.00	97,138.3
5198	Fringe benefits - Budget only	3,907.00	(3,907.00)	.00	.00	.00	.0
Division 100 - Administrative Totals		\$1,960,408.00	\$10,808.00	\$1,971,216.00	\$148,639.53	\$0.00	\$297,510.8
Fund 630 - Community Treatment Center Totals		\$9,221,503.00	\$50,529.00	\$9,272,032.00	\$763,820.89	\$0.00	\$1,534,209.6
							\$1,426,466.4
							(\$107,743.20

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Community Services Person

Only Show Rol

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	Y Transact
Fund 201 - Community Services						(4 pay periods - 15%)	
EXPENSE							
Department 076 - CP							
Division 110 - Agency Mgt							
5100	Regular earnings	1,286,154.00	36,850.00	1,323,004.00	88,099.68	.00	175,568.
5102	Paid leave earnings	.00	.00	.00	6,528.72	.00	14,181.
5103	Premium	10,635.00	.00	10,635.00	.00	.00	15.
5108	Regular earnings - turnover savings	.00	(21,062.00)	(21,062.00)	.00	.00	.
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.
5110	Fringe benefits	448,559.00	8,734.00	457,293.00	39,257.96	.00	79,149.
5196	Fringe benefits - turnover savings	.00	(2,949.00)	(2,949.00)	.00	.00	.
5198	Fringe benefits - Budget only	3,519.00	(3,519.00)	.00	.00	.00	.
Division 110 - Agency Mgt Totals		\$1,748,867.00	\$18,054.00	\$1,766,921.00	\$133,886.36	\$0.00	\$268,915.
Division 130 - Econ Sup							
5100	Regular earnings	2,634,797.00	131,135.00	2,765,932.00	184,775.73	.00	365,585.
5102	Paid leave earnings	.00	.00	.00	17,144.43	.00	43,428.
5103	Premium	8,661.00	.00	8,661.00	59.28	.00	66.
5108	Regular earnings - turnover savings	.00	(106,274.00)	(106,274.00)	.00	.00	.
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(889.)
5110	Fringe benefits	1,305,613.00	34,524.00	1,340,137.00	109,131.41	.00	217,425.
5196	Fringe benefits - turnover savings	.00	(14,878.00)	(14,878.00)	.00	.00	.
5198	Fringe benefits - Budget only	16,081.00	(16,081.00)	.00	.00	.00	.
Division 130 - Econ Sup Totals		\$3,965,152.00	\$28,426.00	\$3,993,578.00	\$311,110.85	\$0.00	\$625,616.
Division 140 - Child & Fam							
5100	Regular earnings	5,994,165.00	356,172.00	6,350,337.00	455,591.85	.00	888,808.
5102	Paid leave earnings	.00	.00	.00	27,250.38	.00	78,156.
5103	Premium	43,657.00	.00	43,657.00	9,887.69	.00	21,384.
5108	Regular earnings - turnover savings	.00	(220,703.00)	(220,703.00)	.00	.00	.
5109	Salaries reimbursement	.00	.00	.00	.00	.00	(1,916.)
5110	Fringe benefits	2,357,821.00	58,309.00	2,416,130.00	197,378.21	.00	393,710.
5196	Fringe benefits - turnover savings	.00	(30,897.00)	(30,897.00)	.00	.00	.
5198	Fringe benefits - Budget only	7,975.00	(7,975.00)	.00	.00	.00	.
Division 140 - Child & Fam Totals		\$8,403,618.00	\$154,906.00	\$8,558,524.00	\$690,108.13	\$0.00	\$1,380,142.

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Community Services Person

Only Show Rol

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	Y Transact
Fund 201 - Community Services						(4 pay periods - 15%	
Division 160 - Adult & Fam							
5100	Regular earnings	401,880.00	23,638.00	425,518.00	21,134.76	.00	46,571.
5102	Paid leave earnings	.00	.00	.00	2,787.44	.00	4,903.
5103	Premium	.00	.00	.00	33.99	.00	103.
5108	Regular earnings - turnover savings	.00	(13,494.00)	(13,494.00)	.00	.00	.
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.
5110	Fringe benefits	158,542.00	4,290.00	162,832.00	9,608.28	.00	20,881.
5196	Fringe benefits - turnover savings	.00	(1,889.00)	(1,889.00)	.00	.00	.
5198	Fringe benefits - Budget only	946.00	(946.00)	.00	.00	.00	.
Division 160 - Adult & Fam Totals		\$561,368.00	\$11,599.00	\$572,967.00	\$33,564.47	\$0.00	\$72,460.
Division 170 - Behavioral Health							
5100	Regular earnings	3,299,863.00	187,101.00	3,486,964.00	205,446.35	.00	408,427.
5102	Paid leave earnings	.00	.00	.00	23,580.52	.00	53,608.
5103	Premium	3,770.00	.00	3,770.00	694.64	.00	1,017.
5108	Regular earnings - turnover savings	.00	(126,047.00)	(126,047.00)	.00	.00	.
5109	Salaries reimbursement	.00	.00	.00	.00	.00	.
5110	Fringe benefits	1,287,225.00	30,672.00	1,317,897.00	94,416.07	.00	190,084.
5196	Fringe benefits - turnover savings	.00	(17,646.00)	(17,646.00)	.00	.00	.
5198	Fringe benefits - Budget only	4,265.00	(4,265.00)	.00	.00	.00	.
Division 170 - Behavioral Health Totals		\$4,595,123.00	\$69,815.00	\$4,664,938.00	\$324,137.58	\$0.00	\$653,137.
Fund 201 - Community Services Totals		\$19,274,128.00	\$282,800.00	\$19,556,928.00	\$1,492,807.39	\$0.00	\$3,000,273.
							\$3,008,758.
							\$8,485.

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
FEBRUARY 2018 BAY HAVEN STATISTICS**

ADMISSIONS	February	YTD 2018	YTD 2017
Voluntary - Mental Illness	24	48	58
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Protective Placement	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	1	3	2
TOTAL	25	51	60

ADMISSIONS BY UNITS			
Bay Haven	25	51	60
TOTAL	25	51	60

ADMISSIONS BY COUNTY			
Brown	23	46	52
Door	0	1	1
Kewaunee	0	0	0
Oconto	1	2	1
Marinette	0	0	0
Shawano	0	1	1
Waupaca	0	0	1
Menominee	0	0	0
Outagamie	1	1	1
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	0	3
TOTAL	25	51	60

READMIT WITHIN 30 DAYS			
	1	2	3
TOTAL	1	2	3

AVERAGE DAILY CENSUS	February	YTD 2018	YTD 2017
Bay Haven	7.4	5.7	6.5
TOTAL	7.4	5.7	6.5

INPATIENT SERVICE DAYS			
Bay Haven	208	339	381
TOTAL	208	339	381

BED OCCUPANCY			
Bay Haven	50%	38%	43%
TOTAL (15 Beds)	50%	38%	43%

DISCHARGES			
Bay Haven	22	46	54
TOTAL	22	46	54

DISCHARGE DAYS			
Bay Haven	142	231	263
TOTAL	142	231	263

AVERAGE LENGTH OF STAY			
Bay Haven	6	5	5
TOTAL	6	5	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	8	7	6
Door	0	2	2
Kewaunee	0	0	1
Oconto	2	2	1
Marinette	0	0	0
Shawano	0	4	2
Waupaca	0	0	2
Menominee	0	0	0
Outagamie	3	2	2
Manitowoc	0	0	0
Winnebago	0	0	0
Other	11	8	5
TOTAL	6	5	5

In/Outs	Current	YTD 2018	2017
	0	4	8

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
FEBRUARY 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	February	YTD 2018	YTD 2017
Voluntary - Mental Illness	13	24	15
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	29	75	109
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	1	1	2
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	14	11
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	49	114	138

ADMISSIONS BY UNITS			
Nicolet	49	114	138
TOTAL	49	114	138

ADMISSIONS BY COUNTY			
Brown	38	91	105
Door	2	4	1
Kewaunee	0	0	2
Oconto	1	6	3
Marinette	1	3	0
Shawano	1	1	3
Waupaca	0	0	1
Menominee	0	0	1
Outagamie	2	4	6
Manitowoc	3	3	5
Winnebago	0	0	1
Other	1	2	10
TOTAL	49	114	138

READMIT WITHIN 30 DAYS			
Nicolet	4	9	15
TOTAL	4	9	15

AVERAGE DAILY CENSUS	February	YTD 2018	YTD 2017
Nicolet	10.9	11.4	11.4
TOTAL	10.9	11.4	11.4

INPATIENT SERVICE DAYS			
Nicolet	304	672	672
TOTAL	304	672	672

BED OCCUPANCY			
Nicolet (16 beds)	68%	71%	71%
TOTAL (16 Beds)	68%	71%	71%

DISCHARGES			
Nicolet	50	119	138
TOTAL	50	119	138

DISCHARGE DAYS			
Nicolet	344	706	677
TOTAL	344	706	677

AVERAGE LENGTH OF STAY			
Nicolet	7	6	5
TOTAL	7	6	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	7	7	5
Door	5	5	1
Kewaunee	0	0	2
Oconto	13	9	2
Marinette	7	6	0
Shawano	1	1	7
Waupaca	0	0	1
Menominee	0	0	3
Outagamie	8	6	5
Manitowoc	5	5	5
Winnebago	0	0	1
Other	6	7	5
TOTAL	7	6	5

In/Outs	Current	YTD 2018	2017
	1	2	0

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Brown County Health and Human Services

Report of Child Abuse/Neglect or Service Request by Month

Month	2015	2016	2017	% Change from 2016 to 2017	2018	% Change from 2017 to 2018
January	415	435	466	6.65%	509	9.23%
February	432	463	455	-1.73%	420	-7.69%
March	460	466	423	-9.23%		
April	455	452	448	-.88%		
May	422	465	550	18.28%		
June	330	348	352	1.15%		
July	312	301	288	-4.32%		
August	282	312	369	18.27%		
September	420	497	440	-11.47%		
October	440	430	517	20.23%		
November	426	435	449	3.22%		
December	415	407	416	2.21%		
Total	4809	5011	5173	3.23%		

Reports Investigated/Services Offered by Month

Month	2015	2016	2017	% Change from 2016 to 2017	2018	% Change from 2017 to 2018
January	146	116	151	23.18%	171	13.25%
February	141	141	135	-4.26%	125	-7.41%
March	161	124	144	16.13%		
April	144	138	149	7.97%		
May	147	135	154	14.07%		
June	143	99	123	24.24%		
July	113	101	112	10.89%		
August	113	88	139	57.95%		
September	150	126	146	15.87%		
October	141	101	163	61.39%		
November	100	119	143	20.17%		
December	121	129	109	-15.50%		
Total	1620	1417	1668	17.71%		

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$900,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	11/21/17		\$25,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	11/20/17	11/30/17	\$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Assisted Living by Hillcrest (Bishop's Court, Birch Creek and Alto)	CBRF (assisted living) for APS use	At-risk adults	APS	11/21/17	1/18/18	\$60,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17		\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$95,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$170,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$15,000

**HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society Chilela Institute	Treatment foster care placing agency Children high-needs residential care center (RCC)	Children High behavioral needs children	CLTS CPS	11/27/17 11/27/17	12/18/17 1/2/18	\$10,000 \$175,000
Choices to Change	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	12/14/17	\$200,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$13,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$38,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$400,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care Engberg AFH	Child day care 1-2 bed traditional adult family home	Children MH	CPS Behavioral Health, CMHP	12/4/17 1/15/18 to Diane	1/2/18 1/16/18	\$25,000 \$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$20,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$25,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$175,000
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Counseling	CCS services	BH children and adults	Behavioral Health, CABHU	11/20/17	1/8/18	\$60,000

7C

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$50,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$300,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/23/17	\$30,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000

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HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$195,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$45,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$200,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$200,000
Rehabilitation House (Bletzinger)	CBRF			12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 2/28/2018

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Sandhill Child Development Center (New Mexico) - THEIR CONTRACT; NOT OURS Social Thinkers	Care of an extremely high needs CPS child that we cannot find placement for in WI Social learning groups for children with social communication challenges	Specific CPS Child	CPS	N/A	N/A	\$200,000
Spatz/Ziegelbauer Receiving Home	Receiving home for emergency placements	Children	CLTS	11/27/17	1/4/18	\$27,500
Spectrum Behavioral Health	CCS services	Children in need	CPS	11/13/17	11/22/17	N/A
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children	CLTS, CABHU	11/27/17	1/16/18	\$50,000
		Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
Vande Hey Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	1/4/18	N/A
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18		\$1,400,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Electronic Monitoring	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
TOTAL						\$22,412,786

Brown County Human Services
New Non-Contracted and Contracted Providers
February 26, 2018

REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Tri-County Gymnastics	Special gymnastics sessions for CCOP clients	\$10,000	2/1/18
Individual	Ongoing respite/child care for related CPS child	\$10,000	2/1/18
Individual	Ongoing respite for related CPS child	\$10,000	2/1/18
Individual	Sign language services	\$10,000	2/1/18
Individual	Rent payment for CPS client	\$10,000	2/5/18
River Center Lofts	Rent payment for CPS client	\$10,000	2/19/18
Asaret Properties	Rent and utilities payment for CPS client	\$10,000	2/19/18
MC Law Group	Establishment of CPS child's immigration status	\$10,000	2/19/18
Country Villa Assisted Living in Pulaski	Emergency protective placement by APS	\$10,000	2/19/18
De Pere Community Center	Summer camp for CLTS clients	\$10,000	2/22/18
Individual	Ongoing respite for a non-related CPS child	\$10,000	2/22/18
Individual	Ongoing respite for a non-related CPS child	\$10,000	2/22/18
CW Family Solutions	Supervised visitation for parent and CPS child	\$10,000	2/26/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE